

Job Vacancy Study

REPORT FOR LOCATION ON LABEL ONLY

DIRECTIONS FOR COMPLETING THIS STUDY FORM

- Please direct this study form to the manager or human resources professional responsible for hiring and recruitment at this location of your business.
- Please respond by October 31, 2005. Your cooperation will allow us to complete this study in a timely manner.
- Forms can be returned by mail, telephone, email at rastark@utah.gov, or by fax at (801) 526-9238.
No data identifying individual firms directly or indirectly will be released.
- Study results will be available on the Internet in January 2006 at <http://jobs.utah.gov/wi/pubs/vacancy/>
- If you have any questions about the study please call us at (801) 526-9323, (801)526-9997, or toll free at (800) 848-0588

If you would like a copy of the survey results mailed to you, please check this box

Answer Part A below and, if applicable, turn the form over to complete Part B

Part A - About Your Business - Fill out and return even if there are no vacancies

<p>1: Total number of employees</p> <p>_____</p> <p>If you have multiple locations, please fill out the study form for the entity listed in the upper right hand corner of this form only</p>	<p>2: Who is responding to this study?</p> <p>Your Name _____</p> <p>Title _____</p> <p>Phone # _____</p>	<p>3: In the next 6 months, does your firm or business intend to change your current employment levels? If so, how? (Please circle one letter below.)</p> <p>A. We expect to hire more employees.</p> <p>B. We expect to decrease our current employment level.</p> <p>C. We expect our employment level to remain the same.</p> <p>D. Uncertain</p>
<p>4: Do you have vacancies at this location?</p> <p><input type="checkbox"/> Yes Turn over survey and complete Part B* →</p> <p><input type="checkbox"/> No Mail or fax survey back to the contact listed above</p> <p><small>*If your business has an Internet site listing your current job vacancies, you may provide us with the Internet address in the comments section and return your survey without completing Part B.</small></p>		<p>Comments:</p>

