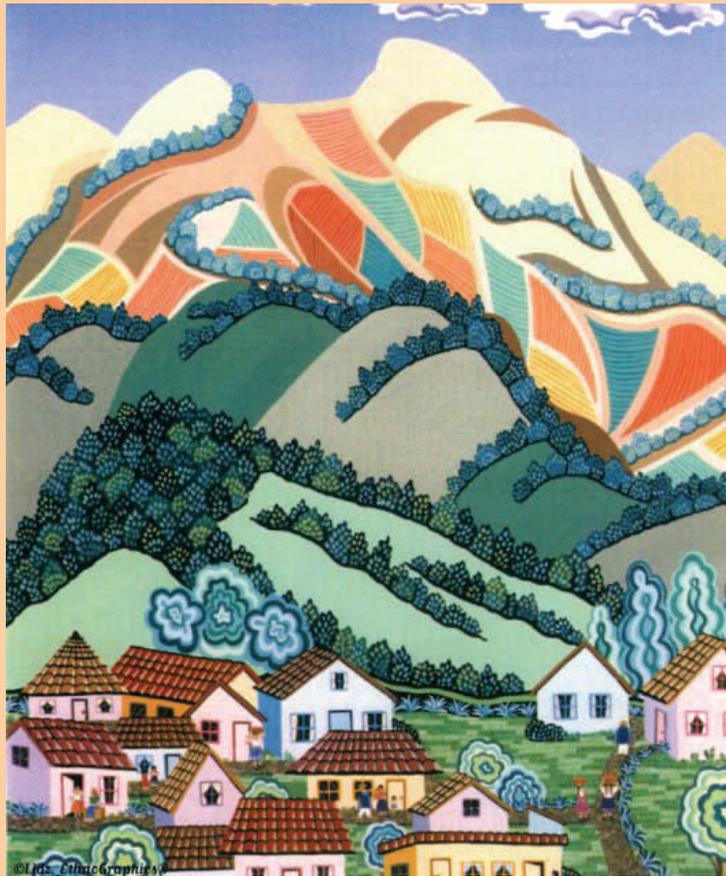


Division of Housing & Community Development

RESOURCE GUIDE



Utah State Department of Community & Culture



Dear Customer:

The Division of Housing and Community Development has many programs designed to assist anyone from single individuals to cities and community organizations. Individuals or families with basic needs such as shelter, food, and warmth can find help through a number of our emergency programs as well as permanent solutions to help enhance their quality of life. We work to improve the economic development of our state and provide ways to serve and volunteer to help enrich each community.

Our programs often collaborate with service providers, cities and counties, and other community action agencies, to serve the people in our state. Resources to fund water systems, homeless shelters, heat and electricity for low-income families, etc., can be found in the different programs we manage.

This resource guide is designed to acquaint you with the services we provide to assist people in becoming more self-sufficient socially, physically, and economically. On behalf of the staff of Housing and Community Development, I encourage you to make full use of all we have to offer for you and your community.

Sincerely,

A handwritten signature in cursive script that reads "Gordon D. Walker".

Gordon D. Walker
Director

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Types of Resources – Definitions & Terms

GRANTS: Although a grant does not have to be paid back, they are issued through a contract with various obligations, i.e., monitoring, intended use conditions, etc.

LOANS: Low interest loans, bearing full amortization, are paid back in installments, and must comply with the terms and conditions of a contract.

OMBUDSMAN: Investigates complaints and assists in achieving fair settlements. Represents community concerns to appropriate government offices.

PARTNERSHIPS: Working with agencies and service providers to help fulfill their goals.

TECHNICAL ASSISTANCE: Workshops, conferences, provide special trainings and technical expertise.

CONTACT INFORMATION

Unless otherwise noted:

All use the fax number (801) 538-8888

All use the toll-free number 1-877-488-3233

Mailing address is:

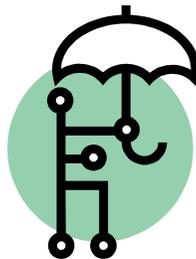
324 South State Street, Suite #500

Salt Lake City, UT 84111

Program Name	COMMUNITY DEVELOPMENT BLOCK GRANTS
Acronym	CDBG
Associated Board	Community Development Block Grant Policy Committee
Type of Assistance	Grants, Loans, Technical Assistance
Source of Resource	Federal Government
Objectives	To assist in developing viable communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for people of low-and moderate income.
Monetary Award Info	Total amount available is \$8 million annually. Awards to successful applicants vary.
Eligible Activities	Infrastructure projects (water systems, sewers, sidewalks), public facilities, community services, housing, and economic development.
Eligible Applicants	Cities and towns with populations of less than 50,000. All counties, except Salt Lake. (The eligible city or county must sponsor non-profits applying for CDBG Funds.)
Deadlines	Annual application cycle begins in September.
Contact Information	Keith Heaton, (801) 538-8732, kheaton@utah.gov
Other Information	www.community.utah.gov

Program Name	COMMUNITY SERVICE BLOCK GRANTS
Acronym	CSBG
Associated Board	Utah Community Action Program Association
Type of Assistance	Grants
Source of Resource	Federal Government
Objectives	To address the causes of poverty in communities within the state. To provide work, health care, welfare, shelter and food to low-income families and individuals, and the homeless.
Award Info	Funds are allocated on a percentage, based on census poverty population statistics.
Eligible Activities	Food programs, technical assistance, support for clients and providers, direct services, utility assistance and case management.
Eligible Applicants	Community Action Programs and limited purpose agencies.
Deadlines	October 1 through September 30.
Contact Information	Stephanie Bourdeaux, (801) 538-8870, sbourdea@utah.gov
Other Information	Annual CSBG Report provided through Utah Community Action Partnership Association (UCAPA). www.community.utah.gov

Program Name	CONTINUUM OF CARE PROGRAMS
Acronym	COC Programs: Shelter Plus Care (SPC).
Type of Assistance	HUD Grants
Source of Resource	Federal Government Department of Housing and Urban Development (HUD).
Objectives	Provides housing assistance for persons with HIV/AIDS.
Monetary Award Info	One contract already in existence.
Eligible Activities	Housing, rental assistance and administration.
Eligible Applicants	States, local governments, PHA's, and non-profit organizations.
Deadlines	Annually in May.
Contact Information	Stephanie Bourdeaux, (801) 538-8870, sbourdea@utah.gov
Other Information	Contact your Continuum of Care Representative or the local HUD field office.



Program Name	CRITICAL NEEDS HOUSING
Acronym	CNH
Associated Board	State Homeless Coordinating Committee
Type of Assistance	Grants
Source of Resource	State Government
Objectives	Design modifications to accommodate disabled residents and low-income households to prevent homelessness.
Award Info	Competitive grant applications.
Eligible Activities	Down payment assistance for special needs rental housing projects, emergency home repairs and technical assistance.
Eligible Applicants	Agencies working with disabled residents, low-income senior citizens, and low-income households.
Deadlines	July 1 – June 30.
Contact Information	Stephanie Bourdeaux, (801) 538-8870, sbourdea@utah.gov

Program Name	EMERGENCY FOOD NETWORK
Acronym	EFN
Associated Board	Emergency Food Network
Type of Assistance	Grants
Source of Resource	State Government
Objectives	Assist Utah food pantries with operations and capacity building projects.
Award Info	Competitive grant applications ranging from \$5,000 to \$20,000.
Eligible Activities	Food box distribution, technical support, and coordination of the Emergency Food Network.
Eligible Applicants	Agencies who provide food for low-income families and individuals.
Deadlines	July 1 through June 30.
Contact Information	Stephanie Bourdeaux, (801) 538-8870, sbourdea@utah.gov
Other Information	www.community.utah.gov



Program Name	EMERGENCY SHELTER GRANTS
Acronym	ESG
Associated Board	State Homeless Coordinating Committee
Type of Assistance	One-year grant
Source of Resource	Federal Government
Objectives	Increase quality of emergency shelters and transitional housing facilities for homeless individuals/families, provide essential social services, and help prevent homelessness.
Award Info	HUD Funds with restrictions.
Eligible Activities	Essential services: homeless prevention, operation and maintenance, renovation and rehabilitation.
Eligible Applicants	Agencies who would like to open homeless shelters and provide services.
Deadlines	February 28
Contact Information	Stephanie Bourdeaux, (801) 538-8870, sbourdea@utah.gov



Program Name	HOME ENERGY ASSISTANCE TARGET PROGRAM
Acronym	HEAT
Associated Board	Utah Energy Assistance Advisory Council
Type of Assistance	Grants
Source of Resource	Federal LIHEAP (Low Income Home Energy Assistance Program) Funds.
Objectives	To keep low-income families warm during the winter season.
Monetary Award Info	Average assistance is \$290 per household; maximum is \$550. Payments go directly to the utility company in most cases.
Eligible Activities	Utility assistance, emergency utility assistance and weatherization.
Eligible Applicants	Low-income families and individuals. Considerations are given to families with children under six, the elderly, and the disabled.
Deadlines	Program runs from November through April.
Contact Information	Sherm Roquero, (801) 538-8644, shermr@utah.gov
Other Information	Applicants must apply directly through local agencies (i.e. AOG, CAP). List can be obtained from the HEAT Office. www.community.utah.gov



H. E. A. T.

Program Name	HOME ELECTRIC LIFELINE PROGRAM
Acronym	HELP
Associated Board	Utah Energy Assistance Advisory Council
Type of Assistance	Electric Discount
Source of Resource	PacifiCorp surcharge
Objectives	Help low-income families with electric bills.
Monetary Award Info	\$8.00 monthly discount.
Eligible Activities	PacifiCorp customers only.
Eligible Applicants	Low-income families at 125% of Federal Poverty Level.
Deadlines	Year-round
Contact Information	Sherm Roquero, (801) 538-8644, shermr@utah.gov
Other Information	Applicants must apply directly through the agency. List can be obtained from the HEAT Program or Salt Lake Community Action Program (CAP) Offices. www.community.utah.gov



Program Name	HOUSING OPPORTUNITIES FOR PERSONS WITH HIV/AIDS
Acronym	HOPWA
Associated Board	State HIV/AIDS Housing Steering Committee
Type of Assistance	Grants
Source of Resource	Federal Government – Housing and Urban Development (HUD)
Objectives	Assist persons living with HIV/AIDS in finding and securing affordable housing and preventing homelessness.
Monetary Award Info	Dependent upon the amount of funding received from HUD.
Eligible Activities	Supportive services, rental assistance, emergency assistance.
Eligible Applicants	People with HIV/AIDS, living in the rural areas of Utah with an income under 185% of poverty.
Deadlines	Available year round
Contact Information	Lisa Yoder, (801) 538-8636 lyoder@utah.gov
Other Information	The metropolitan statistical area of Salt Lake, Davis, and Weber counties has a higher proportion of people with HIV/AIDS, so it now receives most of the HOPWA funds. Contact Salt Lake Community Action Program at (801) 359-2444 ext. 219 for more information. www.community.utah.gov



Program Name	NAVAJO REVITALIZATION FUND
Acronym	NRF
Associated Board	Navajo Revitalization Fund Board
Type of Assistance	Grants and loans
Source of Resource	State severance taxes paid on oil and natural gas production on the Utah portion of the Navajo Reservation in San Juan County, Utah.
Objectives	Provide grants and/or loans to agencies of county or tribal government in San Juan County which are impacted by the development of oil and gas.
Monetary Award Info	Average funding each fiscal year is \$1,800,000.
Eligible Activities	Capital projects and infrastructure, housing projects and matching educational endowments.
Eligible Applicants	The Navajo Nation, its' departments or divisions; any Utah Navajo Chapter, the Navajo Utah Commission; Utah state agencies or subdivisions; the Navajo Trust Fund; or nonprofit corporations.
Deadlines	Contact agency staff listed below.
Contact Information	Keith Heaton, (801) 538-8732, kheaton@utah.gov Keith J Burnett, (801) 538-8725, kjburnett@utah.gov
Other Information	www.community.utah.gov

Program Name	OFFICE OF FAITH-BASED AND COMMUNITY INITIATIVES
Acronym	UOFBCI
Type of Assistance	Training, technical assistance, information partnerships.
Source of Resource	Grants, partnerships, volunteers
Objectives	To strengthen non-profit organizations serving Utahns, through collaboration and capacity building, assisting with access to resources.
Monetary Award Info	Small capacity building grants may be available in the future.
Eligible Activities	Depends on grant program.
Eligible Applicants	Non-profit and not-for-profit organizations, faith-based organizations may apply.
Deadlines	Will vary.
Contact Information	Katherine A. Smith, (801) 538-8875, uofbci@utah.gov
Other Information	Please see the website (www.housing/uofbci.utah.gov) for current information including news from the philanthropy world, tips, resources, links, grant announcements and training opportunities.

Program Name	OLENE WALKER HOUSING LOAN FUND	
Acronym	OWHLF	
Associated Board	Olene Walker Housing Loan Fund Board	
Type of Assistance	Housing loans, grants, technical assistance.	
Source of Resource	State revenues, federal funds (HOME) and rural development.	
Objectives	To provide safe, decent, affordable housing for low-to-moderate income people in Utah.	
Monetary Award Info	Low interest loans at 0-3% and some limited grant funding.	
Eligible Activities	Multi-family loans for acquisition and rehabilitation or development of new projects. Single-family loans for rehabilitation and down payment assistance.	
Eligible Applicants	Housing developers, housing authorities, non-profit agencies, and housing providers.	
Deadlines	The Olene Walker Housing Loan Fund Board holds quarterly meetings where funding decisions are made. Applications must be submitted according to a set annual schedule. Contact the housing office for exact deadlines.	
Contact Information	Mike Glenn, (801) 538-8666, mikeglenn@utah.gov ; Shelli Goble, (801) 538-8653, shgoble@utah.gov	
Other Information	The office is also involved in predatory lending issues, first time homebuyer education, homelessness, and fair housing issues. www.community.utah.gov	

Program Name	PAMELA ATKINSON HOMELESS TRUST FUND	
Acronym	PAHTF	
Associated Board	State Homeless Coordinating Committee	
Type of Assistance	Grants	
Source of Resource	State Legislature; donations on tax returns.	
Objectives	To prevent homelessness.	
Award Info	Minimum of \$5,000, and a maximum of \$400,000.	
Eligible Activities	Transitional housing, case management, educational training, employment services, day care, home ownership training, temporary shelter, and food.	
Eligible Applicants	Homeless shelters, domestic violence shelters, non-profit agencies, veterans groups, and religious charities.	
Deadlines	Grant applications are due by March 1, each year.	
Contact Information	Jonathan Hardy, (801) 538-8650 jhardy@utah.gov Stephanie Bourdeaux, (801) 538-8870, sbourdea@utah.gov	
Other Information	Applicants must apply directly through the State Community Services Office. Information and referral services to become self-sufficient can be obtained at SCSO. www.community.utah.gov	



Program Name	PERMANENT COMMUNITY IMPACT FUND
Acronym	CIB
Associated Board	Permanent Community Impact Fund Board
Type of Assistance	Grants and loans
Source of Resource	Federal mineral lease royalties.
Objectives	The goal of CIB is to provide loans and/or grants to state agencies and subdivisions of the state, which are or may be socially or economically impacted, directly or indirectly, by mineral resource development on federal lands.
Monetary Award Info	Average funding available each fiscal year - \$60,000,000. Average total grants available each fiscal year - \$20,000,000. Average total loans available each fiscal year - \$40,000,000.
Eligible Activities	Utah state statute authorizes CIB to fund the following types of activities: planning, construction and maintenance of public facilities, and provision of public services. The CIB's administrative rules further define "public facilities and services" to mean public infrastructure traditionally provided by governmental entities.
Eligible Applicants	Utah state agencies and "subdivisions of the state" which include counties, cities, towns, school districts, housing authorities, building authorities, special service districts, water conservancy districts, county services, special improvement districts, water or sewer improvement districts, and public post-secondary institutions.

Program Name	PERMANENT COMMUNITY IMPACT FUND — CONT.
Eligible Applicants Cont.	Indian tribes, individuals, corporations, associations, and private non-profit organizations are not eligible for financing from CIB.
Deadlines	<p>Application Deadlines June 1 October 1 February 1</p> <p>Review Meetings Funding Cycle 1: First Thursday, Jul, Aug, & Sept Funding Cycle 2: First Thursday, Nov, Dec, & Jan Funding Cycle 3: First Thursday, Mar, Apr, & May</p> <p>Funding Meetings Funding Cycle 1: First Thursday in October Funding Cycle 2: First Thursday in February Funding Cycle 3: First Thursday in June</p>
Contact Information	Keith J Burnett, (801) 538-8725, kjburnett@utah.gov ; Gayle Gardner, (801) 538-8735, ggardner@utah.gov ; Sanobi Johnson, (801) 538-8627, sanobijohnson@utah.gov
Other Information	www.community.utah.gov

Program Name	PRIVATE ACTIVITY BOND AUTHORITY
Acronym	PAB
Associated Board	Private Activity Bond Authority Review Board
Type of Assistance	Tax-exempt Bonds – Volume Cap Allocation.
Source of Resource	Federal Funds
Objectives	To lower thousands of Utahn’s long-term costs annually for their first home mortgages or college student loans, to build essential, affordable multi-family housing and create new, high paying jobs in the field of manufacturing.
Monetary Award Info	Maximum of \$10,000,000 per project for each allocation request in the areas of multi-family housing and manufacturing facilities. Maximum \$10,000,000 per project for exempt facilities. Applicants for the Single Family Housing Program and Student Loan Program must apply directly through Utah Housing Corporation and the Utah State Board of Regents, respectively.
Eligible Activities	Multi-family housing complexes, new or expansion of manufacturing facilities, single family first-time homeowners, student loans, and pollution and waste control projects.
Eligible Applicants	Housing project developers, manufacturers, exempt facility owners, Utah Housing Corporation, and the Utah State Board of Regents.

Program Name	PRIVATE ACTIVITY BOND AUTHORITY CONT.
Deadlines	<p>First Monday in December, March, June, September, and November for the board meetings held on the second Wednesday in January, April, July, October and December.</p>
Contact Information	<p>Roxanne C. Graham, (801) 538-8699 roxanneg@utah.gov</p>
Other Information	<p>www.community.utah.gov</p>

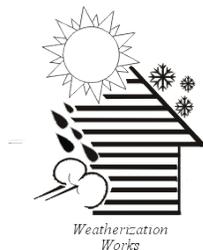
Program Name	UINTAH BASIN REVITALIZATION FUND
Acronym	UBRF
Associated Board	Uintah Basin Revitalization Fund Board
Type of Assistance	Grants
Source of Resource	State severance taxes paid on oil and natural gas production on the tribal trust lands of the Ute Indian Tribe of the Uintah and Ouray Reservation.
Objectives	Provide grants and/or loans to agencies of county or tribal government in the Uintah Basin that are impacted by the development of oil and gas.
Monetary Award Info	Average funding each fiscal year is \$3,000,000.
Eligible Activities	Capital projects, housing, and other projects and programs associated with the geographic area.
Eligible Applicants	Agencies of Duchesne County, Uintah County or the Ute Indian Tribe.
Deadlines	Contact agency staff listed below.
Contact Information	Keith Heaton, (801) 538-8732, kheaton@utah.gov Keith J Burnett, (801) 538-8725, kjburnett@utah.gov
Other Information	www.community.utah.gov

Program Name	UTAH COMMISSION ON VOLUNTEERS
Acronym	COV
Associated Board	The Commission on Volunteers Board
Type of Assistance	Partnerships, training, technical assistance, and grants.
Source of Resource	Federal AmeriCorps Funds, corporate donations, state government funds, and Citizen Corps Funds.
Objectives	Improve communities through service and volunteerism by promoting national service programs, youth service and volunteering at all ages.
Monetary Award Info	AmeriCorps Program Grants are distributed to agencies selected through a competitive process .
Eligible Activities	Education, public health and safety, homeland security, and other community needs.
Eligible Applicants	Non-profit agencies, local governments, schools, and human service agencies.
Deadlines	AmeriCorps funding proposals are due in December/January. Refer to website for details.
Contact Information	Kathy Smith, Tel. (801) 538-8664, Fax (801) 538-8690, Toll free 1-888-755 UTAH (8824) E-mail: kathrynasmith@utah.gov
Other Information	Can help connect you to volunteer centers throughout the state. www.volunteers.utah.gov

Program Name	UTAH TELEPHONE (LIFELINE) ASSISTANCE PROGRAM
Acronym	UTAP; Lifeline
Associated Board	None
Type of Assistance	Discounts, Telephone
Source of Resource	Federal and state universal services funds.
Objectives	Provide a lifeline for low-income families to the outside community.
Monetary Award Info	Discount on landline telephones for lifeline and \$13.50 per month up to \$30.00 discounted installation fee (LINK-UP).
Eligible Activities	Telephone lifeline and LINK-UP assistance.
Eligible Applicants	Low-income families at 135% and below of Federal Poverty Level guidelines.
Deadlines	Year round
Contact Information	Sherm Roquero, (801) 538-8644, shermr@utah.gov
Other Information	Applicants must apply directly through local agencies (i.e. AOG, CAP). List can be obtained from the S.E.A.L. Office, 324 S State St. Suite 500. www.community.utah.gov



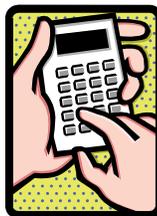
Program Name	WEATHERIZATION ASSISTANCE PROGRAM
Acronym	WX or WAP
Associated Board	Utah Energy Assistance Advisory Council
Type of Assistance	Grants (non-cash residential energy efficiency), Partnerships, Technical Assistance and Training
Source of Resource	Private industry, utility companies, state and federal funds.
Objectives	Reduce energy consumption and improve health and safety.
Monetary Award Info	Formula based and distributed among Utah's eight weatherization agencies.
Eligible Activities	Insulation, air sealing, furnace replacements, health and safety testing to residential dwellings, compact fluorescent lights and refrigerators.
Eligible Applicants	Utah households at 125% of the federal poverty guidelines. All applications must be made at the local agency.
Deadlines	Year-round program.
Contact Information	Mike Johnson, (801) 538-8657, mrjohnson@utah.gov
Other Information	www.weatherization.org www.waptac.org



**TABLE I
2007 POVERTY LIMITS
MONTHLY INCOME**

	FEDERAL	HEAT*	UTAP		FEDERAL	HEAT*	UTAP
HH SIZE	100%	125%	135%	HH SIZE	100%	125%	135%
1	\$851	\$1,064	\$1,149	11	\$3,751	\$4,689	\$5,064
2	\$1,141	\$1,426	\$1,540	12	\$4,041	\$5,051	\$5,455
3	\$1,431	\$1,789	\$1,932	13	\$4,331	\$5,414	\$5,847
4	\$1,721	\$2,151	\$2,323	14	\$4,621	\$5,776	\$6,238
5	\$2,011	\$2,514	\$2,715	15	\$4,911	\$6,139	\$6,630
6	\$2,301	\$2,876	\$3,106	16	\$5,201	\$6,501	\$7,021
7	\$2,591	\$3,239	\$3,498	^	\$290	\$363	\$392
8	\$2,881	\$3,601	\$3,889				
9	\$3,171	\$3,964	\$4,281				
10	\$3,461	\$4,326	\$4,672				

* ^Add this amount for each additional family member.
Weatherization uses these guidelines for their program.



STAFF DIRECTORY

Name	Phone	E-mail
Division Director Gordon D. Walker	538-8723	gdwalker@utah.gov
Deputy Division Director Katherine A. Smith	538-8875	kasmith@utah.gov
Director of Accounting Glenn McMurtrey	538-8739	gmmcmurtrey@utah.gov
Director of Budget Kimberley B. Schmeling	538-8727	kschmeling@utah.gov
Director of Housing Michael L. Glenn	538-8666	mikeglenn@utah.gov

Housing and Community Development Division Program Managers		
Community Development Block Grants, Revitalization Boards		
Keith L. Heaton	538-8732	kheaton@utah.gov
Community Impact Board, Revitalization Boards		
Keith J. Burnett	538-8725	kjburnett@utah.gov
Homeless Task Force		
Lloyd S. Pendleton	538-8670	lpendleton@utah.gov
Office of Faith Based and Community Initiatives		
Katherine A. Smith	538-8875	kasmith@utah.gov
Olene Walker Housing Loan Fund		
Shelli H. Goble	538-8653	shgoble@utah.gov
Private Activity Bond Authority		
Roxanne C. Graham	538-8699	roxanneg@utah.gov
State Community Services Office		
Jonathan H. Hardy	538-8650	jhardy@utah.gov
State Energy Assistance and Lifeline Programs		
Sherman K. Roquero	538-8644	shermr@utah.gov
Utah Commission on Volunteers		
Kathryn A. Smith	538-8664	kathrynasmith@utah.gov
Weatherization Assistance Program		
Michael R. Johnson	538-8657	mrjohnson@utah.gov

Toll Free: 1-877-4UT.DCED (488-3233)
**Utah State Department of
Community and Culture**

**Division of Housing and
Community Development**

324 South State Street, Suite #500

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