

## HOMELESS SHELTER CITIES MITIGATION GRANT (EXISTING)

### I. PROPOSAL COVER SHEET

**Instructions:** Please use the provided space and PDF form fill format for responses.

<b>ENTITY</b>	
Applicant Entity _____	
Federal Tax ID #: _____ DWS Vendor #: _____	
This entity is an eligible: <input type="checkbox"/> City <input type="checkbox"/> Metro Township <input type="checkbox"/> Town <b>-OR-</b> <input type="checkbox"/> Department of Public Safety	
<b>Entity Signature Authority:</b>	
Name: _____ Title: _____	
Address: _____	
Phone: _____ Email: _____	
<b>Electronic Signature:</b> _____ <b>Date:</b> _____	

<b>ENTITY CONTRACT ADMINISTRATOR</b> - If different from Entity Signature Authority	
Name: _____ Position Title: _____	
Address: _____	
Phone: _____ Email: _____	

<b>ENTITY FINANCE CONTACT</b>	
Name: _____ Position Title: _____	
Address: _____	
Phone: _____ Email: _____	

<b>ENTITY PRIMARY CONTACT</b> – For report and monitoring coordination	
Name: _____ Position Title: _____	
Address: _____	
Phone: _____ Email: _____	

<b>PURPOSE FOR REQUESTED GRANT FUNDING</b> – Select all that apply	
<input type="checkbox"/> Personnel for public safety services in and around a homeless shelter	Amount Requested: \$ _____
<input type="checkbox"/> Development of a community and neighborhood program	Amount Requested: \$ _____
<input type="checkbox"/> Provision of social services	Amount Requested: \$ _____

**I. PERSONNEL FOR PUBLIC SAFETY SERVICES NARRATIVE**

**A. SUMMARY AND NEED (10 points possible)**

- i. Describe the continued impact of the shelter on the community, how funds have reduced that impact in the most recent grant year, and the proposed use of continued funding

**B. DATA (20 points possible)**

Crime statistic and public safety data may be narrated below, or presented in attachments for this application if needed. This data should support need and the gap and leveraging section of this application.

- i. Please break down annual data into state fiscal year (SFY) quarters. The following data elements must be included:
  - a. Crime statistics for SFY19 (July 1, 2018 – June 30, 2019)
  - b. Calls for public safety services for SFY18 (July 1, 2018 – June 30, 2019)
- ii. The following data elements must be included:
  - a. Crime statistics for first quarter of SFY20 (July 1, 2019 – September 30, 2019)
  - b. Calls for public safety services for first quarter of SFY20 (July 1, 2019 – September 30, 2019)

**C. FUNDING GAP AND LEVERAGING (10 points possible)**

- i. Outline the funding gap to justify the need for continued funding through the Homeless Shelter Cities Mitigation Restricted Account.
- ii. Describe how the entity is integrating services into existing programs and leveraging other city resources.

**D. REPORTING MEASURES AND OUTCOMES** (15 points possible)

Identify the intended outcomes related to the funding purpose and project. Narrative must include:

- i. Complete Attachment A: Public Safety Measures
- ii. A description how data is currently collected and plans for improving data collection
- iii. Other reporting measurements that your agency believes illustrates the impact of these funds on shelter safety

## II. COMMUNITY AND NEIGHBORHOOD PROGRAM NARRATIVE

### A. SUMMARY AND OUTLINE (20 points possible)

- i. Provide a summary of the impact that the current community and neighborhood program being funded (July 1, 2019 – Current)
- ii. Outline, in detail, the components of programming and how they reduce the negative impacts of the shelter
- iii. Describe the need for continued mitigation funding

**B. FUNDING GAP AND LEVERAGING (15 points possible)**

- i. Outline the funding gap to justify the need for additional funding through the Homeless Shelter Cities Mitigation Restricted Account.
- ii. Describe how the entity is integrating services into existing programs and leveraging other city resources.

**C. REPORTING MEASURES AND OUTCOMES (20 points possible)**

Identify the intended outcomes related to the funding purpose and project. Narrative must include:

- i. Attachment B: Community and Neighborhood Programs outcomes
- ii. A description of how data is being collected and plans to improve data collection
- iii. Other reporting measurements that your agency believes illustrates the impact of these funds on shelter safety



### III. SOCIAL SERVICES NARRATIVE

**A. SUMMARY AND OUTLINE** (20 points possible)

- i. Provide a summary of the current social service resources in the community.
- ii. Outline the need for additional resources for this purpose in SFY20 (July 1, 2019 – June 30, 2020).
- iii. Include data to support the need for additional resources.

**B. FUNDING GAP AND LEVERAGING (15 points possible)**

- i. Outline the funding gap to justify the need for additional funding through the Homeless Shelter Cities Mitigation Restricted Account.
- ii. Describe how the entity is integrating services into existing programs and leveraging other city resources.

**C. REPORTING MEASURES AND OUTCOMES (20 points possible)**

Identify the intended outcomes related to the funding purpose and project. Narrative must include:

- i. metrics used to evaluate the effective use of funding;
- ii. baseline data; and
- iii. a description how data will be collected and tracked.